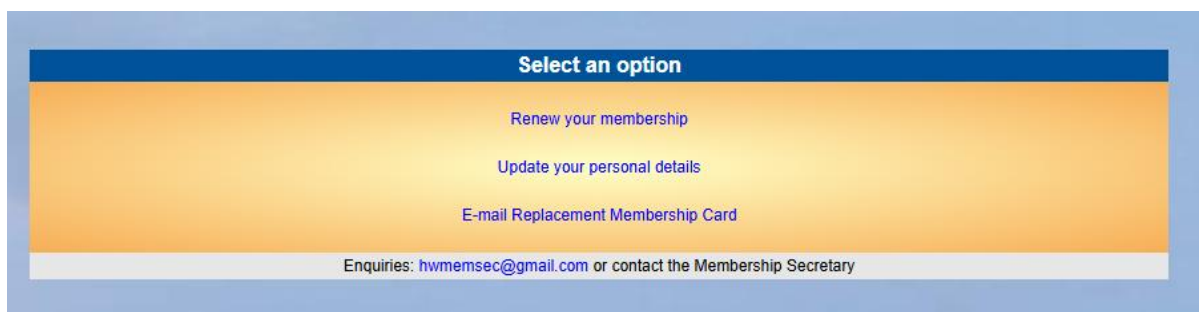


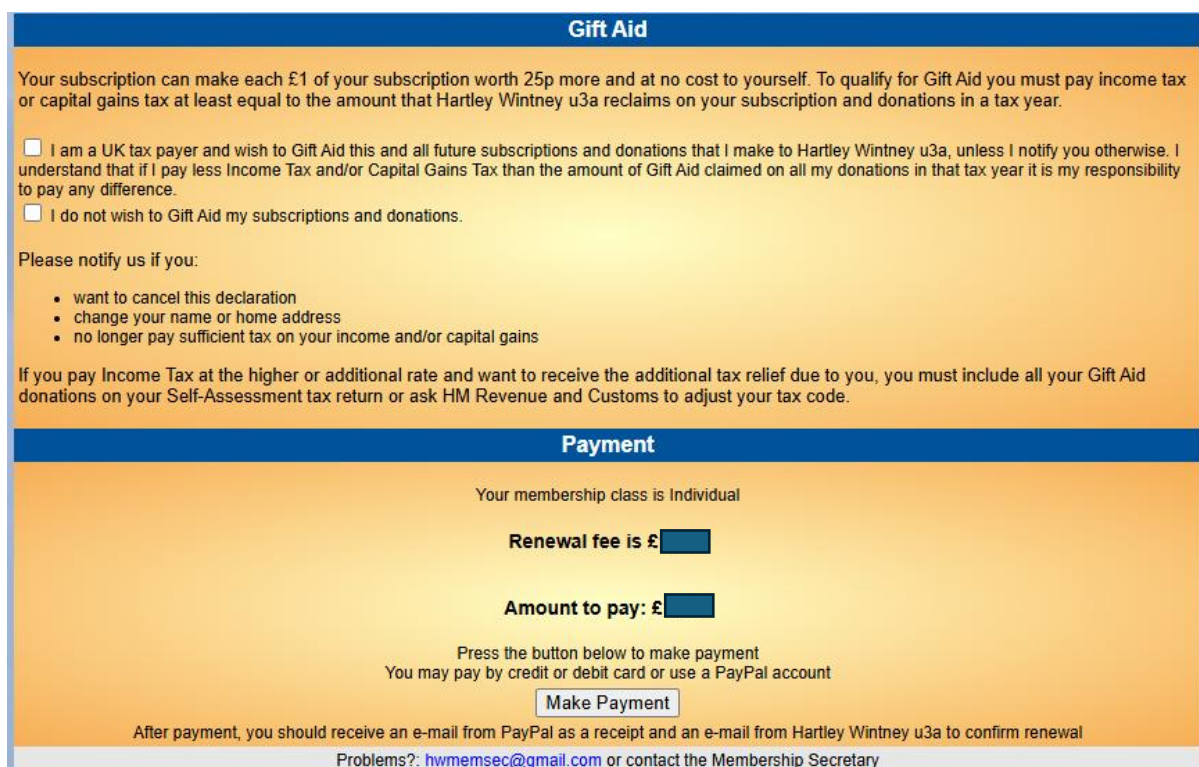
After you have logged in to the Beacon Portal, you should see these options:

A screenshot of a web portal interface. At the top, there is a blue header bar with the text "Select an option" in white. Below this is a large orange rectangular area containing three blue links: "Renew your membership", "Update your personal details", and "E-mail Replacement Membership Card". At the bottom of the orange area, there is a grey bar with the text "Enquiries: hwmemsec@gmail.com or contact the Membership Secretary".

If you need to update your details, then please do that first

Otherwise, select the “Renew your membership” option

You should then see this

A screenshot of a web portal interface showing two sections. The top section is titled "Gift Aid" in a blue header. It contains text explaining that a subscription can make each £1 worth 25p more and that users must pay income tax or capital gains tax at least equal to the amount claimed. There are two checkboxes: "I am a UK tax payer and wish to Gift Aid this..." and "I do not wish to Gift Aid my subscriptions and donations." Below this, it says "Please notify us if you:" followed by a bulleted list: "want to cancel this declaration", "change your name or home address", and "no longer pay sufficient tax on your income and/or capital gains". The bottom section is titled "Payment" in a blue header. It states "Your membership class is Individual" and shows "Renewal fee is £" followed by a blue box. Below that, it shows "Amount to pay: £" followed by another blue box. It then says "Press the button below to make payment" and "You may pay by credit or debit card or use a PayPal account". There is a "Make Payment" button. At the bottom, it says "After payment, you should receive an e-mail from PayPal as a receipt and an e-mail from Hartley Wintney u3a to confirm renewal" and "Problems?: hwmemsec@gmail.com or contact the Membership Secretary".

Please select the appropriate Gift Aid option – if you are a UK taxpayer, it will really help us if you tick the first option.

Then click the Make Payment button

[Please now click here to take you to the Payment Guide](#)